



City of Westworth Village
311 Burton Hill Road • Westworth Village, TX 76114
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PLANNING & ZONING COMMISSION MINUTES

**TUESDAY
FEBRUARY 28, 2012**

TIME: 6:01 PM

ATTENDEES:	Chair	Melva Campbell
	Secretary	Darla Thornton
	Member	Tom Weaver
	Member	Jeanette Jones
	Member	Margaret Worthington
	City Administrator	Roger Unger
	City Secretary	Carol Borges
	City Inspector	Greg Mitchell
	Police Chief	Doug Reim
	Dunaway Associates	Greg Iffland

ABSENT:	Member	Jim Evans
	Member	Mike Lewis

CALLED TO ORDER at 6:01pm, by Chair Melva Campbell.

OPENED PUBLIC HEARING #1 at 6:01pm.

PUBLIC HEARING to receive input from the citizens of Westworth Village regarding **amending Ordinance 320, Comprehensive Zoning Ordinance, to grant the members of the City's governing body authority to act as a Zoning Board of Adjustment.**

- No public comments received.

CLOSED PUBLIC HEARING #1 at 6:01pm.

OPENED PUBLIC HEARING #2 at 6:01pm.

PUBLIC HEARING to receive input from the citizens of Westworth Village regarding **amending Ordinance 320, Comprehensive Zoning Ordinance, by adding an exception to state "Custom Single Family (SF-C) zoning districts existing as of January 1, 2012 shall have a minimum setback of fifteen feet (15') measured from the property line or the nearest edge of pavement of the alley or shared access easement, whichever is greater, to the garage door or this measurement may be further reduced provided a minimum of twenty-four feet (24') of pavement is provided. This measurement shall be made perpendicular to the garage door to the far side of the alley or shared access".**

- No public comments received.

CLOSED PUBLIC HEARING #2 at 6:03pm.

OPENED PUBLIC HEARING #3 at 6:03pm.

PUBLIC HEARING to receive input from the citizens of Westworth Village regarding **re-platting Lot 2A of the Shoppes of Hawks Creek.**

- Clarification was provided regarding this property, as follows: The land is owned by the WRA, for which Legacy Bank holds a 99 year lease. Bank is in favor of the re-plat which will split a 1.5 acre tract into two lots.
- **No public comments received.**

CLOSED PUBLIC HEARING #3 at 6:04pm.

Approval of Minutes from P&Z meeting on January 10, 2012.

- **MOTION** made by Margaret Worthington. **SECOND** by Tom Weaver. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays.

ACTION ITEMS:

1. Discuss and take action with regard to **amending Ordinance 320, Comprehensive Zoning Ordinance, to grant the members of the City's governing body authority to act as the Zoning Board of Adjustment.**
 - **MOTION** made by Jeanette Jones to recommend amending Ordinance 320 as written. **SECOND** by Tom Weaver. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays.
2. Discuss and take action with regard to **amending Ordinance 320, Comprehensive Zoning Ordinance, by adding an exception to state "Custom Single Family (SF-C) zoning districts existing as of January 1, 2012 shall have a minimum setback of fifteen feet (15') measured from the property line or the nearest edge of pavement of the alley or shared access easement, whichever is greater, to the garage door or this measurement may be further reduced provided a minimum of twenty-four feet (24') of pavement is provided. This measurement shall be made perpendicular to the garage door to the far side of the alley or shared access".**
 - Clarification was provided that this will affect only SF-C properties within Westworth Park.
 - **MOTION** made by Margaret Worthington to recommend amending Ordinance 320 as written. **SECOND** by Tom Weaver. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays.
3. Discuss and take action with regard to **re-platting Lot 2A of the Shoppes of Hawks Creek.**
 - **MOTION** made by Jeanette Jones to approve the re-plat of Lot 2A of the Shoppes of Hawks Creek. **SECOND** by Margaret Worthington. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays.

Next meeting date TBD.

ADJOURNED at 6:10pm by Chair Melva Campbell.

MINUTES taken by City Secretary Carol Borges.

MINUTES APPROVED BY:


Melva Campbell, Chair

This, the 4th day of June, 20 12

SIGNATURE ATTESTED BY:


Darla Thornton, Recording Secretary

